

Application Form

(Complete one form per applicant wishing to attend)

Business Details

Company Name

Main Contact

Job Title

Business Address

.....

.....

..... Postcode

Telephone No.

Fax No.

Email Address

Can TSE contact you via email? Yes No

No. of Employees

How did you find out about the courses?
.....
.....

Applicant Details

Name

Job Title

Course 1

Course Title

Course Date

Course Area

Course 2

Course Title

Course Date

Course Area

Special Requirements

If you have any special requirements please either note these down in the space below or contact us as soon as possible to discuss them.

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Eligibility Criteria

Please tick eligibility that applies to your choice of course(s)

E-Marketing or Boosting Business in Challenging Times

My business operates in the Tourism/Hospitality/Leisure sector

Make Quality Count!

My business operates in the Tourism/Hospitality/Leisure sector and is assessed / non assessed (circle as appropriate)

Hosting the World

Are you an Owner/Manager/Team Leader/Supervisor

Master Classes for Chefs and Chef Tours

I confirm I am a chef.

My exact position is

Small Rural Businesses

I confirm I work in a small rural business (under 10 employees)

I have read and agree with the terms and conditions

Signed

Date

Payment Details

I think I am eligible to attend the following session(s): **Search Engine Optimisation, Social Media, Getting the most from your website, Email Marketing, Master classes for Chefs, Chef Tours or Hosting the World Sessions** at a subsidised rate and will complete the necessary paperwork on the day of the course.

I think I am eligible to attend the following workshop(s) free of charge (see Eligibility Criteria) and will complete the necessary paperwork on the day of the course: **Make Quality Count! and Boosting Business in Challenging Times.**

As a **small rural tourism business** I think I am eligible to a subsidised rate for courses and will complete the necessary paperwork on the day of the course.

I enclose a cheque, payable to 'Tourism South East' for £

Please invoice, using purchase order number

(with address if different from establishment)

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Bookings and Enquiries

Tel: 023 8062 5533
Fax: 023 8062 0010

PRINT & FAX

EMAIL BACK

Either post/fax back or email to:
Training Services, Tourism South East,
40 Chamberlayne Road, Eastleigh, Hampshire SO50 5JH
bookings@tourismse.com

www.tourismtrainingsoutheast.com

Tourism South East is committed to equality of opportunity

Terms and Conditions

Cancellations

Cancellations must be notified in writing at least **two weeks** before the publicised date of the course. Please note that cancellation after this time or non-attendance on the day will result in the **full non subsidised fee** being payable. If insufficient numbers enroll on any course it may be cancelled and any fees paid will be reimbursed in full.

Data Protection Act 1998

This information will only be shared with other organisations, such as the Department for Education and Skills and the Department for Work & Pensions if this is necessary for audit or monitoring purposes.